

# Big6™ Skills Planning Worksheet

**How to use this worksheet:**

Next to each skill, write down the actions you will take to complete your assignment. Using the assignment's due date as a guide, set deadlines for each skill in the deadlines column. Be sure to allow plenty of time for each part of the problem-solving process.

Skill	Action(s)	Deadline
Task Definition		
Information Seeking Strategies		
Location and Access		
Use of Information		
Synthesis		
Evaluation		