



NOTE-TAKING APPS

THREE TYPES OF NOTE-TAKING APPS

- * Basic Notepad
- * Digital Notebook/File Cabinet
- * Spatial Mind-Mapping

BASIC NOTEPAD: GOOGLE KEEP

- * Web app: <http://keep.google.com>
- * Integrates with your seminary account
- * Web access, Chrome extension, iOS and Android apps
- * Features:
 - + Create and organize notes
 - + To-do lists
 - + Reminders that link to Google Calendar
 - + Search feature
 - + Share via Google

DIGITAL NOTEBOOK: EVERNOTE

- * Free download: evernote.com
- * Two levels of paid membership offer more features
- * Basic features:
 - + Sync across two devices and access via web browser
 - + Attach images and documents to notes (60MB limit per month)
 - + Share notes and notebooks via URL
- * Uses:
 - + Create notebooks for courses to store all materials related to that course
 - + Professional portfolio
 - + Journaling

MIND-MAPPING: XMIND

- * Free download: xmind.net
- * Premium features available with Xmind Pro (academic discount!)
- * Basic Features:
 - + Pre-styled diagrams, themes, fonts
 - + Mind maps, organizational charts, timelines, and more
 - + Saves to Evernote
 - + Export as image or print
 - + Upload to a free Xmind account
- * Uses
 - + Notes from readings and/or lectures
 - + Outlining and planning
 - + Problem solving
 - + Meetings and administration